



MANUFACTURERS OF GOLD COIN® BRAND PLASTIC PROCESSING MACHINES

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16th September, 2025

To,
BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street, Fort, Mumbai - 400 001,
Maharashtra

Scrip ID / Code: POLYCHMP / 526043

Subject: Disclosure under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations, 2015")

Dear Sir / Madam,

Pursuant to Regulation 36(1)(b) of the SEBI Listing Regulations, a letter is being sent, providing a weblink and the exact path of the Annual Report 2024-25 of the Company to those Shareholders who have not registered their e-mail addresses with the Company/Depositories/M/s. MCS Share Transfer Agent Limited, Registrar and Share Transfer Agent of the Company.

Pursuant to Regulation 30 read with Schedule III of SEBI Listing Regulations, we hereby enclose herewith copy of the physical letter sent for your record.

This is for your information and record.

Thanking you,

For POLYMECHPLAST MACHINES LIMITED

VAISHALI PUNJABI
Company Secretary & Compliance Officer

Encl.: as above

To,

Date:

Folio No.:

Name of Shareholder:

Address of Shareholder:

Subject: Notice of 38th Annual General Meeting (AGM) of Polymechplast Machines Limited and Annual Report for the Financial Year 2024-25.

Dear Shareholder,

We are pleased to inform you that the 38th Annual General Meeting ('AGM') of Polymechplast Machines Limited ('the Company') is scheduled to be held on Thursday, the 25th September, 2025 at 11:00 a.m. (IST) through Video Conferencing (VC) / Other Audio Visual Means (OAVM). The Notice of the 38th AGM along with the Annual Report for the Financial Year 2024-25 is being sent via e-mail to all the Shareholder(s) whose e-mail addresses are registered with the Company / Registrar and Transfer Agent (RTA) / Depository Participant(s) (DPs).

In terms of Regulation 36(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations'), the web-link, including the exact path, where complete details of the Annual Report are available is being sent to those Member(s) who have not registered their email address(es) either with the Company or with DP or MCS Share Transfer Agent Limited, the Registrar and Share Transfer Agent of the Company. Accordingly, this communication is being sent to you.

In this regard, we would like to inform you that the Annual Report of the Company for the Financial Year 2024-25 is available on the Company's website and can be accessed at:

Web Link	https://www.polymechplast.com/investor/annual-reports/
Path	https://www.polymechplast.com/ > Investors Relations > Annual Reports > Annual Report for the year 2024-25
QR Code	

Additionally, Notice of the AGM is available on the website of the Stock Exchange where the securities of the Company are listed, i.e., BSE Limited at www.bseindia.com. Members are requested to refer to the AGM Notice to cast their votes through remote e-voting / e-voting.

Key Details for the AGM are as under:

Sr. No.	Particulars	Details
1	Record date for Final Dividend	Friday, 12 th September, 2025
2	Cut-off date for e-Voting	Friday, 19 th September, 2025
3	e-Voting start date and time	Monday, 22 nd September, 2025 (9:00 a.m.)
4	e-Voting end date and time	Wednesday, 24 th September, 2025 (5:00 p.m.)

In order to receive communications from the Company promptly, we request you to kindly register your e-mail address at the earliest either through your depository participants for electronic holding or send a communication to the Company/our RTA by submitting hard copies of duly filled-in, signed and attested KYC Updation Forms along with the supporting documents at the Registered Office of the Company or at the address of RTA, Vadodara, Gujarat. Also, you may also reach out to the Company at cs@polymechplast.com for any further queries.

Thanking you,

FOR POLYMECHPLAST MACHINES LIMITED

Sd/-

VAISHALI PUNJABI

Company Secretary & Compliance Officer

ACS: 48695