

Our Ref: MLLSEC/103/2021

17 June 2021

To,
BSE Limited, (Security Code: 540768)
Phiroze Jeejeebhoy Towers,
Dalal Street, Fort,
Mumbai – 400 001.

Tel: + 91 22 28715500
Toll Free: 1800 258 6787
www.mahindralogistics.com

Regd Office
Mahindra Towers,
P. K. Kurne Chowk, Worli,
Mumbai – 400 018
CIN: L63000MH2007PLC173466
E-mail Id: cs.mll@mahindra.com

National Stock Exchange of India Ltd., (Symbol: MAHLOG)
Exchange Plaza, 5th Floor, Plot No. C/1, “G” Block,
Bandra-Kurla Complex,
Bandra (East), Mumbai – 400 051.

Dear Sirs,

Sub: Notice to Shareholders on information on 14th Annual General Meeting through Video Conference (“VC”) / Other Audio-Visual Means (“OAVM”) – Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”)

In compliance with Regulation 30 and other applicable provisions of the Listing Regulations, applicable circulars issued by the Ministry of Corporate Affairs and SEBI permitting conduct of annual general meeting through VC/OAVM, please find enclosed (as **Annexure A**) notice dated 17th June 2021 being published in newspapers in Business Standard (in English language) and Sakal (in Marathi language) inter alia informing regarding the 14th Annual General Meeting (“AGM”) to be held through VC/OAVM, electronic dispatch of notice of the 14th AGM and the Annual Report for FY 2020-21, Notice of book closure and final dividend and Withholding tax (TDS) on Dividend.

This intimation is also being uploaded on Company’s website <https://www.mahindralogistics.com>

Kindly take the above on record and acknowledge receipt of the same.

Thanking you,

For Mahindra Logistics Limited

Brijbala Batwal
Company Secretary

Enclosures: As above

**MAHINDRA LOGISTICS LIMITED**

Registered Office: Mahindra Towers, P. K. Kurne Chowk, Worli, Mumbai - 400 018.

Website: www.mahindralogistics.com E-mail: cs.mll@mahindra.com

Tel: +91 22 2490 1441; Fax: +91 22 2490 0833

CIN: L63000MH2007PLC173466

INFORMATION REGARDING 14TH ANNUAL GENERAL MEETING TO BE HELD THROUGH VIDEO CONFERENCE ("VC")/OTHER AUDIO VISUAL MEANS ("OAVM"), NOTICE OF BOOK CLOSURE AND FINAL DIVIDEND AND WITHHOLDING TAX ON DIVIDEND

Notice is hereby given that the **14th Annual General Meeting ("AGM") of Mahindra Logistics Limited ("the Company") will be held through VC/OAVM without physical presence at a common venue on Tuesday, 27 July 2021 at 3:30 p.m. (IST)** in compliance with the applicable provisions of the Companies Act, 2013 ("the Act") read with the applicable rules made thereunder, the Securities and Exchange Board of India ("SEBI") (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), applicable circulars issued by the Ministry of Corporate Affairs and SEBI permitting conduct of AGM through VC/OAVM, to transact the businesses that will be set forth in the Notice of the 14th AGM.

Dispatch of Notice and Annual Report via e-mail

In compliance with the above laws and applicable circulars, only electronic copies, of the Notice convening the 14th AGM along with the Annual Report for FY 2020-21, will be sent within prescribed timelines by e-mail to all the Members whose e-mail addresses are registered with the Company and/or the Depository Participant(s). The Notice of the AGM and the Annual Report FY 2020-21 will also be available on the Company's website at <https://www.mahindralogistics.com> and can also be accessed on the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at <https://www.bseindia.com> and <https://www.nseindia.com> respectively and on the website of the e-voting agency.

The manner of registering or updating e-mail address

Those Members including physical Shareholders who have not yet registered their e-mail address with the Company are requested to get their e-mail address registered/updated immediately for receiving the AGM Notice, Annual Report 2020-21 and instructions for e-voting and participating in the AGM by following the procedure given below:

Web-portal (for both physical and demat Shareholders)	Click on link: https://linkintime.co.in/EmailReg/Email_Register.html ; select the Company name viz. Mahindra Logistics Limited and submit the form after filling the details prompted therein.
Physical Shareholders	Write an e-mail with request letter mentioning name, folio number and sending scanned copy of self-attested PAN and scan copy of share certificate to Link Intime at rnt.helpdesk@linkintime.co.in or use above web-portal link.
Demat Shareholders	Connect with your respective Depository Participants or use the above web-portal link.

Electronic voting and participation at 14th AGM

The Company will be providing Members the facility to cast their voting rights using an electronic voting system from a place other than venue of the Meeting ("remote e-voting"), electronic voting at the 14th AGM ("e-voting") and to participate in the 14th AGM through VC/OAVM facility. Detailed instructions for remote e-voting, participation in the AGM and e-voting thereat will be provided in the Notice of the 14th AGM.

Manner of casting votes electronically

If the e-mail address of the Member is registered with the Company and/or the Depository Participant(s), the login credentials and procedure for remote e-voting will be sent on the registered e-mail address. Please

note that same login credentials are required for participating in the AGM through VC/OAVM and e-voting on resolutions during the AGM.

Final Dividend

The Board of Directors of the Company at their Meeting held on 29 April 2021 have recommended a final dividend of Rs. 2.50/- per equity share (25%) of face value of Rs. 10/- each for the financial year 2020-21, subject to approval of the Members at the ensuing AGM. As mandated by SEBI, Dividend shall be paid through electronic mode to the Members who have updated their PAN and bank account details. In cases where PAN/bank mandates are incomplete or not updated, dividend warrants/demand drafts/cheques will be dispatched through permitted modes to the registered address of the Members.

Notice of Book Closure

Notice is hereby given pursuant to Section 91 of the Act read with Rules framed thereunder and Regulation 42 of the SEBI Listing Regulations, that the **Register of Members and Share Transfer books of the Company will remain closed from Wednesday, 21 July 2021 to Tuesday, 27 July 2021 (both days inclusive)** for the purpose of determining the entitlement of the Shareholders to the Final Dividend for the financial year 2020-21, if declared and approved at the 14th AGM. The Final Dividend, if declared, will be paid on or after 28 July 2021 to those Members whose names appear in the List of Beneficial Owners/Register of Members as at the end of business hours on Tuesday, 20 July 2021.

Withholding Tax on Final Dividend and manner of giving mandates for receiving dividends directly in their bank accounts through Electronic Clearing Service (ECS) or any other means

Members may note that in accordance with the provisions of Finance Act, 2020, effective 1 April 2020, Dividend is taxable in the hands of the Members and accordingly, the Company shall be liable to deduct withholding tax ("TDS") as per the rates applicable to each category of Member on the said book closure date. To receive dividends directly into the registered Bank accounts and to ensure levy of applicable TDS rates as prescribed, Members are requested to update their records viz. PAN, Bank Account details, 9 Digit MICR and 11 digit IFSC Code, e-mail address, Mobile Nos. and verify their residential status and category of holding with their respective Depository Participant(s) or with the Company on or before **Tuesday, 20 July, 2021** at the web-portal: <https://web.linkintime.co.in/formsreg/submission-of-form-15g-15h.html> or write to Link Intime at rnt.helpdesk@linkintime.co.in.

Mandatory PAN and Aadhar Linking

The Central Government has extended the last date of linking of Aadhar with PAN, till 30 June, 2021. In case the Aadhar is not linked with PAN by the said date, PAN will be rendered invalid and TDS will be deducted at higher rate of 20% instead of 10%, as applicable. Members are requested to link their Aadhar with PAN on the income tax website viz. <https://www.incometax.gov.in/iec/foportal> to avoid levy of higher TDS rates.

For detailed information and Frequently Asked Questions on Withholding tax, the tax rates prescribed and the documents required for availing applicable tax rates, Members are requested to visit the Company's website at <https://mahindralogistics.com/shareholder-information>.

For Mahindra Logistics Limited

Sd/-

Brijbala Batwal

Company Secretary

Place: Mumbai

Date: 17 June 2021